



ACT Bushfire Council Meeting

4 July 2012
16:00 to 18:00
Black Mountain 1 & 2
Meeting Rooms
ACTESA Headquarters

Chair:	Kevin Jeffery	Secretariat:	Brioni Young
Attendees:	Christine Goonrey, Member Michael Lonergan, Member Cathy Parsons, Member Tony Fearnside, Member Simon Katz, Deputy Chair Sarah Sharp, Member Tony Bartlett, Member		Andrew Stark, CO ACT Rural Fire Service Michael Joyce , DCO ACT Rural Fire Service Conrad Barr, DCO ACT Fire and Rescue Neil Cooper, Mgr Fire Forest and Roads, PCS

Meeting commencement: 16.00 **Meeting concluded:** 18:00

Minutes

Agenda item:	1.0 – Apologies	Presenter:	Chair
	Peter Beutel, Marion Leiba, Natalie Hile, Paul Swain		

Agenda item:	2.0 – Acceptance of minutes of 4 April 2012 meeting	Presenter:	Chair
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Discussion: The Chair welcomed all to the meeting.

The minutes from the previous meeting held on 6 June 2012 were accepted as a true and accurate record.

Moved: Simon Katz
Seconded: Tony Bartlett

Agenda item:	3.0 – Update on action items arising from previous meetings	Presenter:	Chair
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Discussion: Refer to implementation of action items report (attached to end of minutes).

Agenda item:	4.0 – Correspondence	Presenter:	CO ACTRFS
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Discussion: Neil Cooper tabled and discussed the TAMS Bush Fire Operational Plan (BOP) report for 2012. Council noted the report

Neil also presented a video on the upgrade of the Stockyard Spur walking trail. The upgrade now means that there is a good area to back burn from in the event of fires.

There was an issue raised in relation to whether the grass area around the suburb of

Coombs in the Molonglo Valley should be burned or grazed. Christine Goonrey asked that the debate be taken out of this forum and discussed with the Executive Director of the Conservation Council in order to formalise the issue.

The works required to support the 'inner protection zone' of the Coombs area has not commenced and to implement this will require a significant injection of funds.

There needs to be a process to get information to the Minister to include in the annual report.

The issue of a time frame for the next BOP to be finalised by a certain day was raised along with the difficulties of achieving this was discussed. Andrew Stark will meet with Neil Cooper to arrange an out of session discussion next week.

- Action item:**
- **Christine Goonrey to organise a discussion between BFC and Executive Director of Conservation Council**
 - **Andrew Stark to do an inspection of the Coombs area to see if the conditions of the DA have been met in relation to development of the inner asset protection zone in the area of where development has been approved and report back to members as to whether this zone can be maintained to protect the development.**
 - **Andrew Stark to meet to discuss additional BOP meeting with Neil Cooper.**

Agenda item:	5.0 – Chief Officer's Report	Presenter:	Andrew Stark
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Discussion: Andrew Stark provided an ACTRFS staff update and advised members that at this weekend's Awards night the 10 year service certificates would be the last as from now on recipients will receive medals.

- Action item:**
- **Nil**

Agenda item:	6.0 – Tenth Anniversary Report to The Minister	Presenter:	Members
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Discussion: Tony Bartlett tabled a draft copy of the Incident Control system Capability report.

It was agreed that it had covered off to the extent that's practical for the ACT. There was a general discussion about the intent of this report. It was pointed out the need to identify which recommendations have been implemented and show evidence to that effect. It was also important that an explanation be given on the reasons why any of the recommendations have not been implemented.

Andrew Stark pointed out that we are trying to aspire to the national system and standards rather than build something different.

The importance of the agencies in the ACT to maintain the links with AFAC who own the ICS was agreed.

- Action item:**
- **Andrew Stark to email any further points to Tony Bartlett**

Agenda item: *7.0 – Other business* **Presenter:** **All members**

Discussion: It was discussed as to whether we needed to set a date before the next meeting in order to discuss the BOP

Action item:

- **Andrew Stark to discuss with Neil Cooper and Kevin Jeffery out of session and report back to the members**

Agenda item: *8.0 – Next meeting* **Presenter:** **Secretariat**

The meeting was closed at 6.00 pm.

The next meeting is scheduled for 1 August 2012.



ACT BUSHFIRE COUNCIL IMPLEMENTATION OF ACTION ITEMS

~Principles~

- The register will include all action items that have yet to be implemented or where implementation is in progress. The status of implementation should be reviewed at each Bushfire Council meeting.
- The status update information is the only information that will be regularly updated in the relevant column. The only exception to this is if a revised completion date is suggested, the status must clearly detail rationale for this change.
- Status of implementation will continue to be regularly updated until action item is fully implemented.
- Action items will only be indicated as “Complete” after due consideration by the Bushfire Council.

Action Item / Issue ¹	Originating Meeting date	Responsibility	Proposed / Revised completion date	General Comment	Status Update
1. Presentation on how RFS is changing as an agency, to be added as an agenda item	4/5/11	ACTRFS		Andrew Stark to provide update at the June Council Meeting	Ongoing
2. Explanation on progress of IMT roles and personnel to be added onto the next suitable agenda	2/2/11 7/3/12	ACTRFS ACTRFS		Update to be provided at the June Council Meeting	Ongoing
3. Training needs analysis to be tabled at the next Bushfire Council Meeting.					

4. Council to be advised of TAMS restructure when process is finalised.	5/10/11	Kevin Jeffery		9/2/12 Andrew Stark advised that he has not heard additional information at this time. Neil Cooper advised Cabinet are still considering arrangements/endorsement.	No Change to Fire Unit Completed
5. Strategic priorities for BFC Meetings ACTION: Copy of community preparedness survey to be provided to all members.	9/2/2012 4/7/12 update	Neil Cooper		Greg Potts advised that the survey was conducted in the Duffy area by Bushfire CRC and Latrobe University.	Greg Potts to send copy of community preparedness survey to Bushfire Council Members. Andrew Stark to email the URL (if still available) to members
6. TAMS quarterly report on the Bushfire Operational Plan	9/2/2012	Neil Cooper	On-going		On-going
7. Request that Jason Sharples be approached to present the research relating to bushfire behaviour to the Committee.	9/2/2012	Kevin Jeffery	4/4/2012	To remain on agenda	

<p>8. The ACT Bushfire Council 2012 Performance Management Inquires Recommendations into the 2003 Canberra Bushfires — Revision of Fire Fighting Equipment and System report.</p> <p>1) ACTION: Bushfire Council to put a formal recommendation that the comments become an action in the 2012 report.</p> <p>2) ACTION: ACTRFS to follow-up procurement methodology regarding availability of machinery, drivers and provide clarity around conditions of contract arrangements.</p> <p>3) ACTION: ACTRFS — Andrew Stark to provide Bushfire Council with the trial of fire retardant report conducted by Bushfire CRC.</p>	7/3/2012	<p>1) Bushfire Council 2) ACTRFS 3) Andrew Stark</p>			On-going
<p>9. Include the next topic 'Fire fighting relationships.</p>	4/4/2012	<p>Simon Katz Natalie Hile</p>		Report to be circulated out of session.	To be carried over to the agenda in June 2012
<p>10. Arrange the Manager ESA Media and Community Information to provide a calendar of upcoming ACTRFS public awareness campaigns and provide further briefings for long term strategies</p>	2/5/2012	Secretariat			

11. Send correspondence to Jeremy Lasek requesting clarification regarding what the ACT Government will arrange for the Tenth Anniversary of the 2003 Canberra Bushfires	6/6/2012	Chair			Ongoing
12. Send correspondence to the Minister to inform the Tenth Anniversary Report is being prepared.	6/6/2012	Chair			
13. Meeting between the BFC and ED of Conservation Council to be organised in relation to Coombs development issues	4/7/ 2012	Christine Goonrey			
14. An inspection of the Coombs area to be done and report emailed to members	4/7/12	Andrew Stark			
15. Meeting to be arranged between Andrew Stark and Neil Cooper in relation to BOP issues	4/7/12	Andrew Stark/ Neil Cooper	5/7/12		
16. Andrew Stark to email any further points in relation to the ICSC report to Tony Bartlett	4/7/12	Andrew Stark			
17. Andrew Stark to discuss the necessity of an out of session meeting re: finalising BOP	4/7/12	Andrew Stark/ Neil Cooper and Kevin Jeffery			